

AGENDA

OWOSSO MAIN STREET & DDA

REGULAR BOARD MEETING

Wednesday, October 1, 2025; 7:30 a.m.

Owosso City Hall; 301 W. Main St., Owosso, MI



Owosso Main Street's mission is to foster an active and thriving downtown that is the heart of our community by supporting historic preservation and promoting redevelopment, drawing both local residents and visitors to our city.

Call to order and roll call:

Review and Approval of Agenda: October 1, 2025

Review and Approval of Minutes: September 3, 2025

Public Comments:

Reports:

- Check Disbursement Report
- Revenue and Expenditure Report
- ChargePoint Report

Items of Business:

- 1) Electric Vehicle Charging Station Warranty
Master Plan Implementation Goals: 3.16
Owosso Main Street Strategic Plan Goals: 4.3

Committee Updates:

- Organization (Moore)
- Promotion (Davis & Parzych)
- Design (Parzych)
- Economic Vitality (Omer, & Howard)

Director Updates:

Board Comments:

Adjournment:

[The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon 72 hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids on services should contact the City of Owosso by writing or calling Amy Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 (989) 725-0500 or on the Internet. The City of Owosso Website address is www.ci.owosso.mi.us.]

**REGULAR MEETING MINUTES OF THE
OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF OWOSSO**

September 3, 2025, AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chair Daylen Howard at 7:32 A.M.

ROLL CALL: Taken by Lizzie Fredrick

PRESENT: Chair Daylen Howard, Vice-Chair Lance Omer, Mayor Robert J. Teich, Jr. and Commissioners Jill Davis, Bill Gilbert, Karen Parzych, and Jon Moore. Commissioner Josh Ardelean arrived at 7:34 a.m.

ABSENT: None

STAFF PRESENT: Lizzie Fredrick, OMS & DDA Director

AGENDA:

MOVED BY MOORE SUPPORTED BY OMER TO APPROVE THE SEPTEMBER 3, 2025, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED.

AYES: ALL

MOTION CARRIED

MINUTES:

MOVED BY PARZYCH, SUPPORTED BY DAVIS TO APPROVE THE AUGUST 6, 2025, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY ANNUAL MEETING MINUTES.

AYE: ALL

MOTION CARRIED

PUBLIC COMMENTS: None

REPORTS: Fredrick reviewed the August Check Disbursement Report and Revenue & Expenditure Report.

Fredrick presented August 2025 reports for Electric Vehicle Charging Station Revenue, Unique Drivers, and Session Quantity.

ITEMS OF BUSINESS:

- 1. Electric Vehicle Charging Station Services:** Howard reviewed the Memorandum Background noting June 2025 Electric Vehicle charging revenue and expenditures, fiscal year 2024-2025 Electric Vehicle charging revenue and energy bills, cost estimates for the Electric Vehicle Charging Station Services, current Electric Vehicle charging rates, and October 23, 2025, expiration of the three-year ChargePoint cloud plan and three-year warranty.

Howard reminded the Board that the cloud plan is required for revenue collection, software updates, and listings on charger location apps.

Fredrick introduced Levi Perry, an Owosso resident and Owosso Main Street volunteer, who owns an electric vehicle and uses the two charging stations in Main Street Plaza.

Fredrick noted that Perry is available to answer the Board's questions regarding Electric Vehicles and provide a user perspective and feedback.

Fredrick notified the Board that a decision is not required at this time and can be made during the October 1st meeting regarding the Electric Vehicle Charging Station Services.

Board questioned Perry about the different types of charging ports and electric vehicle usage.

Perry said the NACS port that charges Tesla vehicles will be the new standard, and that the two Main Street Plaza charging stations have CCS1 and CHAdeMO ports.

Fredrick confirmed that five out of 288 charging sessions within the last 90 days had utilized the CHAdeMO port, generating \$32.68 in revenue out of \$3,259.20.

Omer noted past repairs to the charging stations.

Board asked Fredrick about warranty utilization, warranty coverage, and repair costs.

Fredrick shared that the warranty covered past repairs besides a broken clip, which was due to user error, but had not received the data from ChargePoint upon request.

Howard and Ardelean asked if the warranty can be purchased after the current warranty expires.

Fredrick confirmed she will follow up with ChargePoint to clarify the warranty coverage and past usage, repair costs, and whether there is a renewal deadline for the Board's consideration of the warranty renewal at the October 1st meeting.

Moore asked Perry about his experience and perspective on different pricing for charging.

Perry shared that a \$.05 to \$.10 increase or \$.50 one-time session fee would not be a drastic change deterring usage of the two charging stations.

Board discussed whether the 30-minute grace period should be adjusted for completely charged vehicles and the intention behind time length.

Perry said higher traffic areas typically have a shorter grace period to accommodate more users and supported the longer grace period to allow for more downtown commerce.

Gilbert noted that 103 sessions in August doesn't make the Main Street Plaza chargers a high usage location and suggested creating a budget plan for future maintenance and repairs.

MOVED BY MOORE, SUPPORTED BY HOWARD TO UPGRADE THE ELECTRIC VEHICLE CHARGING STATION CHADEMO PORTS TO NACS PORTS.

AYE: ALL

MOTION CARRIED

MOVED BY ARDELEAN, SUPPORTED BY HOWARD TO INCREASE THE ELECTRIC VEHICLE CHARGING RATE TO \$.45 PER KWH, MAINTAIN THE 30 MINUTE GRACE PERIOD, AND ADD A ONE-TIME \$.50 SESSION FEE.

AYE: ALL

MOTION CARRIED

MOVED BY HOWARD, SUPPORTED BY MOORE TO APPROVE A THREE-YEAR CLOUD PLAN RENEWAL WITH CHARGEPOINT FOR THE ELECTRIC VEHICLE CHARGING STATIONS.

AYE: ALL

MOTION CARRIED

COMMITTEE UPDATES:

1. **Organization:** Moore shared that he and Fredrick subscribed emails, collected during National Night Out, to the monthly Community Newsletter during the meeting.

Moore reminded the Board that the fall volunteer recruitment event will be on September 6th from 9:00 a.m. to 12:00 p.m. at Foster Coffee Company.

2. **Promotion:** Davis provided updates on the Downtown Owosso Tick or Treat activity that was created during the August Main Street Meetup with downtown business owners.
3. **Economic Vitality:** Omer noted that the Committee worked on the Business of the Month Program, Main Street Meetups, and Building & Business Inventory during the meeting.

Fredrick announced the Block Captain Program, which will be finalized over the winter for a spring or summer launch.

Fredrick reminded the Board that the Main Street Meetup for the Revolving Loan & Grant Program is for current and prospective Owosso business and commercial property owners on October 7th at 6:00 p.m. in City Hall.

4. **Design:** Parzych said the Committee primarily worked on the transition from summer to fall beautification projects.

Fredrick provided updates on the Design Committee's selection of a public art piece, a historical marker in front of the Steam Railroading Institute, and additional downtown seating as three options for community members to vote on and select as the project for the 2025 Chocolate Walk proceeds.

DIRECTOR UPDATES: Fredrick shared that Parzych and Howard will be joining her at the September 30th Michigan Main Street Workshop for Board Engagement and Management.

BOARD COMMENTS: More announced that it's time to start working on the fiscal year 2024-2025 Impact Report.

ADJOURNMENT:

MOVED BY GILBERT, SUPPORTED BY OMER TO ADJOURN AT 8:30 A.M.
AYES: ALL
MOTION CARRIED

NEXT MEETING OCTOBER 1, 2025.

09/24/2025 03:33 PM
User: ELFredrick
DB: Owosso

CHECK DISBURSEMENT REPORT FOR CITY OF OWOSSO
CHECK DATE FROM 08/30/2025 - 09/24/2025

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY							
09/12/2025	1	12154 (A)	CONSUMERS ENERGY	ELECTRICITY-EV STATION	920.100	200	807.55
09/12/2025	1	12168 (A)	H & G IRRIGATION LLC	MAIN STREET PLAZA ROCKS	818.000	706	250.00
09/12/2025	1	138592	AMERICAN SPEEDY PRINTING	250 MOTORCYCLE REGISTRATION CARDS	818.770	705	98.00
09/12/2025	1	138593	BORNOR RESTORATION INC	MAIN STREET PLAZA REPAIR-RAISED PLANTER	818.000	200	23,900.00
09/12/2025	1	138596	BRONNER'S COMMERICAL DISPLAY	9' LED STARRY SPIRE TREE	818.750	705	1,850.00
09/12/2025	1	138640	SMITH LAWNSCAPES LLC	DOWNTOWN LANDSCAPE SERVICES	818.000	200	197.79
Total for fund 248 DOWNTOWN DEVELOPMENT AUTHORITY							27,103.34

PERIOD ENDING 12/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2025	MONTH	12/31/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000 - REVENUE							
248-000-402.000	GENERAL PROPERTY TAX	38,977.00	35,286.54		0.00	3,690.46	90.53
248-000-402.100	TIF	229,031.00	0.00		0.00	229,031.00	0.00
248-000-540.000	STATE SOURCES	0.00	0.00		0.00	0.00	0.00
248-000-569.000	OTHER STATE GRANTS	0.00	0.00		0.00	0.00	0.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	26,000.00	0.00		0.00	26,000.00	0.00
248-000-605.200	CHARGE FOR SERVICES RENDERED	0.00	0.00		0.00	0.00	0.00
248-000-665.000	INTEREST INCOME	5,000.00	1,523.41		0.00	3,476.59	30.47
248-000-670.000	LOAN PRINCIPAL	0.00	0.00		0.00	0.00	0.00
248-000-670.100	LOAN INTEREST	1,260.00	336.34		0.00	923.66	26.69
248-000-674.200	DONATIONS	0.00	0.00		0.00	0.00	0.00
248-000-674.300	INCOME-ECNMC RESTRUCTING	0.00	0.00		0.00	0.00	0.00
248-000-674.400	INCOME-PROMOTION	13,000.00	1,531.00		0.00	11,469.00	11.78
248-000-674.500	INCOME-ORGANIZATION	0.00	1,000.00		0.00	(1,000.00)	100.00
248-000-674.600	INCOME-DESIGN	0.00	0.00		0.00	0.00	0.00
248-000-674.700	EV STATION REVENUE	6,500.00	2,846.99		0.00	3,653.01	43.80
248-000-675.000	MISCELLANEOUS	0.00	0.00		0.00	0.00	0.00
248-000-699.101	TRANSFERS FROM GENERAL FUND	36,286.00	0.00		0.00	36,286.00	0.00
248-000-699.287	ARPA TRANSFER IN	0.00	0.00		0.00	0.00	0.00
Total Dept 000 - REVENUE		356,054.00	42,524.28		0.00	313,529.72	11.94
TOTAL REVENUES		356,054.00	42,524.28		0.00	313,529.72	11.94
Expenditures							
Dept 200 - GEN SERVICES							
248-200-728.000	OPERATING SUPPLIES	2,000.00	48.49		0.00	1,951.51	2.42
248-200-751.000	GAS & OIL	0.00	0.00		0.00	0.00	0.00
248-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00	0.00		0.00	0.00	0.00
248-200-810.000	INSURANCE & BONDS	3,172.00	1,567.12		0.00	1,604.88	49.40
248-200-818.000	CONTRACTUAL SERVICES	90,000.00	34,574.45		0.00	55,425.55	38.42
248-200-818.500	AUDIT	608.00	0.00		0.00	608.00	0.00
248-200-920.000	UTILITIES	3,000.00	0.00		0.00	3,000.00	0.00
248-200-920.100	ELECTRICITY-EV STATION	5,000.00	1,411.54		0.00	3,588.46	28.23
248-200-920.300	TELEPHONE	520.00	43.34		0.00	476.66	8.33
248-200-930.000	BUILDING MAINTENANCE - DPW	40,000.00	0.00		0.00	40,000.00	0.00
248-200-940.000	EQUIPMENT RENTAL - DPW	10,000.00	1,625.40		0.00	8,374.60	16.25
248-200-955.000	MEMBERSHIPS & DUES	800.00	0.00		0.00	800.00	0.00
248-200-956.000	EDUCATION & TRAINING	4,000.00	0.00		0.00	4,000.00	0.00
248-200-969.000	DEVELOPER REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00
248-200-995.101	TRANSFER TO GENERAL FUND	84,500.00	0.00		0.00	84,500.00	0.00
248-200-995.243	TRANSFER TO BROWNFIELDS	33,465.00	0.00		0.00	33,465.00	0.00
Total Dept 200 - GEN SERVICES		277,065.00	39,270.34		0.00	237,794.66	14.17
Dept 261 - GENERAL ADMIN							
248-261-702.100	SALARIES	69,272.00	14,346.28		0.00	54,925.72	20.71
248-261-702.200	WAGES	250.00	1,542.90		0.00	(1,292.90)	617.16
248-261-702.300	OVERTIME	500.00	326.33		0.00	173.67	65.27
248-261-702.800	ACCRUED SICK LEAVE	0.00	0.00		0.00	0.00	0.00
248-261-703.000	OTHER COMPENSATION	0.00	0.00		0.00	0.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

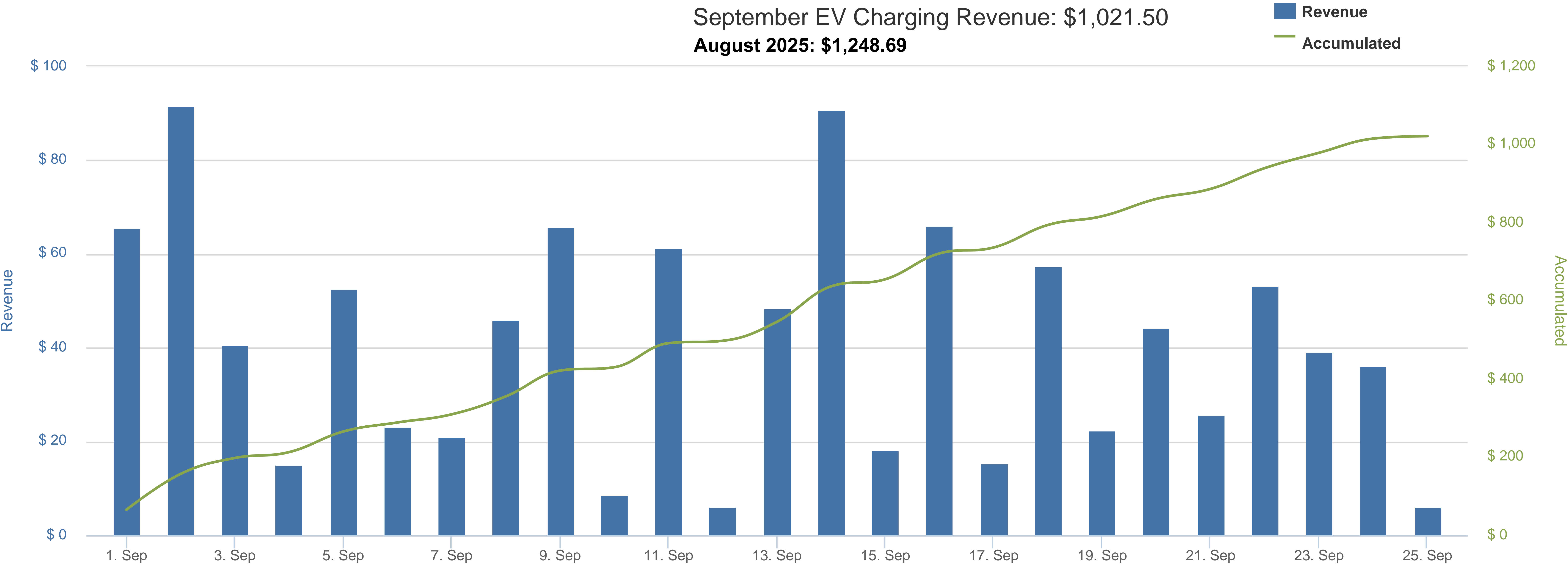
Dept 905 - DEBT SERVICE

PERIOD ENDING 12/31/2025

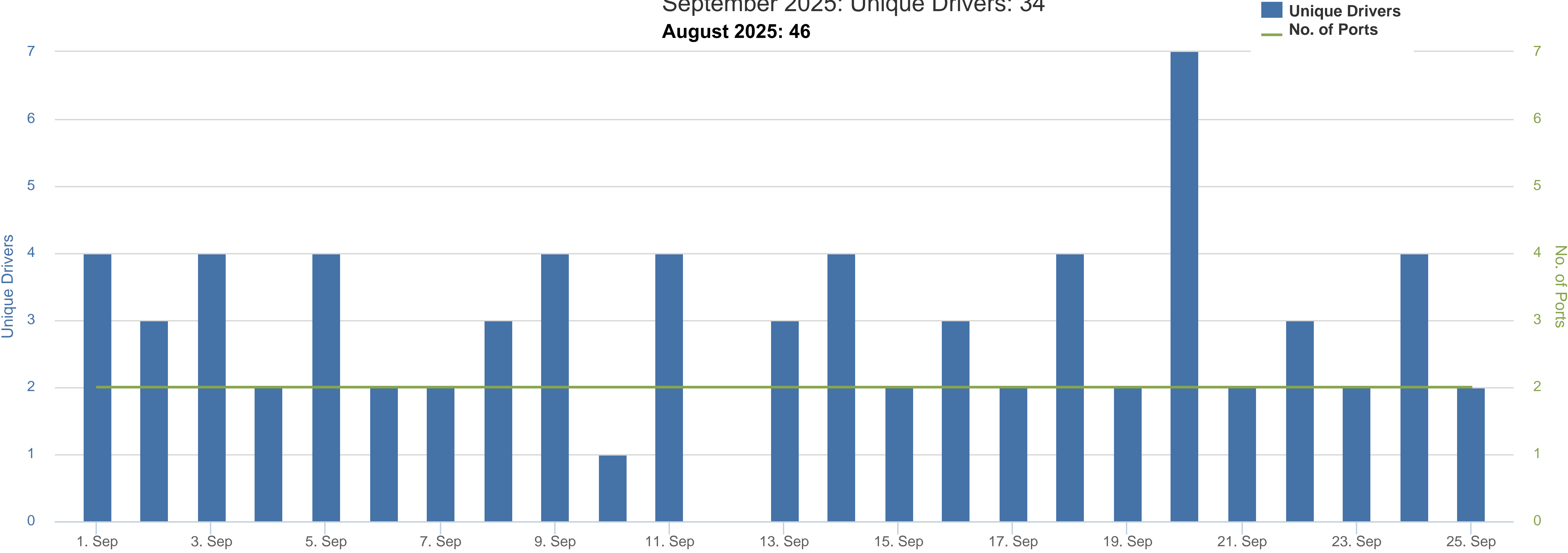
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2025	MONTH	12/31/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Expenditures							
248-905-991.100	PRINCIPAL	0.00	0.00		0.00	0.00	0.00
248-905-992.000	PAYING AGENT FEES	0.00	0.00		0.00	0.00	0.00
248-905-993.000	INTEREST	0.00	0.00		0.00	0.00	0.00
Total Dept 905 - DEBT SERVICE		0.00	0.00		0.00	0.00	0.00
Dept 966 - TRANSFERS OUT							
248-966-995.304	TRANSFER TO DEBT 2009 LTGO FUND	0.00	0.00		0.00	0.00	0.00
Total Dept 966 - TRANSFERS OUT		0.00	0.00		0.00	0.00	0.00
TOTAL EXPENDITURES		397,187.00	66,196.42		0.00	330,990.58	16.67
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		356,054.00	42,524.28		0.00	313,529.72	11.94
TOTAL EXPENDITURES		397,187.00	66,196.42		0.00	330,990.58	16.67
NET OF REVENUES & EXPENDITURES		(41,133.00)	(23,672.14)		0.00	(17,460.86)	57.55

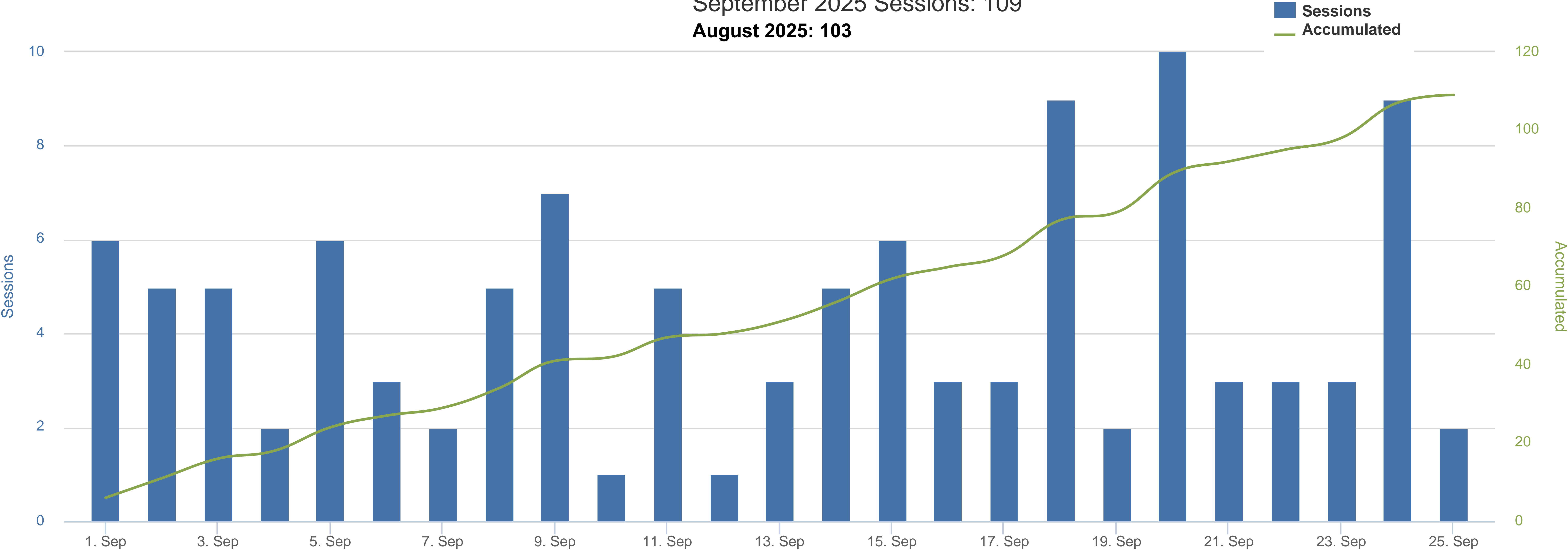
September EV Charging Revenue: \$1,021.50
August 2025: \$1,248.69



September 2025: Unique Drivers: 34
August 2025: 46



September 2025 Sessions: 109
August 2025: 103





301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0599 ▪ FAX (989) 723-8854

MEMORANDUM

DATE: October 1, 2025

TO: Owosso Main Street & Downtown Development Authority

FROM: Lizzie Fredrick, OMS & DDA Executive Director

SUBJECT: Electric Vehicle Charging Station Warranty

BACKGROUND:

In 2020, Owosso Main Street & Downtown Development Authority received a loan for \$34,257.00 from the Revolving Loan & Grant Program to pair with a grant award for the 2021 purchase, installation, three-year software service and maintenance (Cloud Plan), and three-year warranty of two Level 3 (Fast Charge) Electric Vehicle Charging Stations (EV Chargers). One year of Cloud Plan and one year of warranty were complimentary with the purchase. The Cloud Plan and warranty for the EV Chargers will expire on October 23, 2025.

On September 3, 2025, the Board approved a 3-year renewal of the Cloud Plan and an upgrade from the CHAdeMo cables to NACS cables. The Board also approved a pricing increase from \$.35 per kwh to \$.45 per kwh, and the addition of a \$.50 one-time session fee. The Board asked to revisit the discussion of the warranty renewal at the October meeting.

Attached are two quotes including a one-year warranty renewal for the Board's consideration.

1-Year Warranty Cost Estimates

Future Energy: \$4,600 / 12 = approx. \$383.33 a month

ChargePoint: \$5,060 / 12 = approx. \$421.66 a month

August 2025 EV Actual Revenue: \$1,420.06

August 2025 Flex Billing Remittance: \$1,205.75

August 2025 EV Energy Bill: \$807.55

FY24-25 EV Remittance Revenue: \$8,735.57

FY24-25 EV Energy Expenditures: \$5,416.82

FY24-25 Net: \$3,318.75 / 12 = \$276.56 a month

FISCAL IMPACT:

Fiscal impact will be dependent upon the OMS & DDA course of action.

MOTION TO CONSIDER:

Motion to be determined during discussion.

Attachments:

Future Energy Cost Estimate: 3-Year Cloud Plan, 1-Year Warranty & Cable Upgrade

ChargePoint Cost Estimate: 3-Year Cloud Plan & 1-Year Warranty

ChargePoint Email Correspondence

Billing Address

City of Owosso

301 W. Main St
Owosso, MI 48867-2915



Shipping Address

City of Owosso
301 W. Main St
Owosso, MI 48867-2915

Prepared For:

Lizzie Fredrick
989-725-0571
989-277-1705
lizzie.fredrick@ci.owosso.mi.us

Regional Sales Executive	Regional Sales Executive's Phone	Regional Sales Executive's Email
Tino Sida	817-521-2667	tino.sida@futureenergy.com

Item & Description	Qty	Rate	Amount
 <p>ChargePoint - DCFC - Enterprise Cloud Plan - 3-year SKU : CPCLD-ENTERPRISE-DC-3 3 year Enterprise Cloud Plan for DC Stations. Subscription includes advanced station management features such as: Custom Video uploads, and Automatic Software Updates, driver and fleet management features including: Access Control, 24x7 Driver Support, and Pricing & Automatic Payment Collection, as well as advanced energy and power management features which include: Time of Use Power Sharing and Energy Management APIs. Real-time dashboards and reports provided for applicable features including 15 min meter data readings and associated advanced energy reports. Station Activation purchase required. Priced per port.</p>	2	3,420.00	6,840.00
 <p>ChargePoint - CPE250 - ChargePoint Assure Warranty -1-year SKU : CPE250-ASSURE-1 1 prepaid year of ChargePoint Assure for CPE250 stations. Includes Parts and Labor Warranty, Remote Technical Support, On-Site Repairs when needed, Unlimited Configuration Changes, and Reporting.</p>	2	2,300.00	4,600.00

Plan



Business +
EV Consulting



Site Design +
Requirements



Financial
Assistance

Install



Engineering +
Construction



Equipment
Installation



Utility Energy
Upgrades

Manage



Live Support &
Training



Energy
Management



Inspections &
Quality Assurance

Item & Description	Qty	Rate	Amount
 ChargePoint - CPE250-NACS-CABLE-REPLACEMENT-AND-KIT SKU : CPE250-NACS-CABLE-REPLACEMENT-AND-KIT North American Charging Standard (NACS) cable replacement for CPE250. Includes all parts (cable and holster) and labor to replace an existing CHAdeMO cable with a 4.5m 200A NACS cable.	2	2,950.00	5,900.00
Sub Total			17,340.00
Total			USD\$17,340.00

Payment Terms

For orders exceeding \$3,500, a 50% deposit is required along with a signed proposal or purchase order. Hardware, software, and warranties will be invoiced 50% at the time of purchase, with the remaining 50% due upon delivery. Installation will be invoiced in three phases: 50% at signing, 40% upon substantial infrastructure completion, and the final 10% upon system activation. Subscription services will begin on the day CME (Connected Management Experience) and/or Interface is activated. Applicable taxes and freight will be included in the final balance. All invoices are payable within 30 days of the invoice date. Late payments are subject to a 1.5% monthly interest charge on the outstanding amount.

Terms & Conditions

By accepting this proposal, the client agrees to be bound by all terms listed herein as well as the full legal terms and conditions posted at: <https://futureenergy.com/terms-and-conditions>.

By signing this proposal, the client affirms that they:

- Have reviewed and understand all proposal contents;
- Accept the terms and conditions outlined herein and at the link provided.
- Are authorized to bind their organization to this agreement.

The client's signature will serve as full commitment to the obligations defined in this proposal, even if there are internal organizational changes. This proposal is valid for 30 calendar days from the date of issue. Pricing and availability are subject to change based on market conditions. Future Energy reserves the right to update these Terms and Conditions without prior notice, and such updates may affect project scope or pricing.

Name:

Signature:

Title:

Plan



Business +
EV Consulting



Site Design +
Requirements



Financial
Assistance

Install



Engineering +
Construction



Equipment
Installation



Utility Energy
Upgrades

Manage



Live Support &
Training



Energy
Management



Inspections &
Quality Assurance

Quotation

ChargePoint, Inc.
Driving a Better Way™
chargepoint.com

Sales Representative: Benjoe Pamintuan
E-Mail: benjoe.pamintuan@ext.chargepoint.com
Telephone:

Quote Number: Q-575506-1
Date: 8/27/2025
Expires On: 10/23/2025

ChargePoint Org Name: Owosso Main Street
ChargePoint Org: NA026407

Primary Contact: Lizzie Fredick

ChargePoint Cloud Plans

Product Name	Product Description	Quantity	End Date	Total Price (USD)
CPCLD-ENTERPRISE-DC-REN	Coterminous renewal, Enterprise Cloud Plan subscription with advanced station management features such as: Custom Video uploads, and Automatic Software Updates, driver and fleet management features including: Access Control and Pricing & Automatic Payment Collection, as well as advanced energy and power management features which include: Time of Use Power Sharing and Energy Management APIs. Real-time dashboards and reports provided for applicable features including 15 min meter data readings and associated advanced energy reports.	2.0	10/23/2028	6,840.00

ChargePoint Assure Maintenance and Management

Product Name	Product Description	Quantity	End Date	Total Price (USD)
CPE250-ASSURE-REN	Prepaid coterminous renewal of ChargePoint Assure for CPE250 stations. Includes Parts and Labor Warranty, Remote Technical Support, On-Site Repairs when needed, Unlimited Configuration Changes, and Reporting.	2.0	10/23/2026	5,060.00

Total : USD 11,900.00

Re: New comment added to Case 14955382 - Station support for MAIN ST PLAZA / MAIN ST PLAZA 1[thread::rqXTx7gjcrC97mYYMoBQzQ8::]

From Email-Support <support@chargepoint.com>

Date Tue 9/9/2025 6:16 PM

To Lizzie L. Fredrick <lizzie.fredrick@ci.owosso.mi.us>

Cc ersan.torres@ext.chargepoint.com <ersan.torres@ext.chargepoint.com>; chandan.bhatia@ext.chargepoint.com <chandan.bhatia@ext.chargepoint.com>; johnmichael.abat@ext.chargepoint.com <johnmichael.abat@ext.chargepoint.com>; benjoe.pamintuan@ext.chargepoint.com <benjoe.pamintuan@ext.chargepoint.com>; mohammed.khalid@chargepoint.com <mohammed.khalid@chargepoint.com>; kammilleshara.olaes@ext.chargepoint.com <kammilleshara.olaes@ext.chargepoint.com>; jyothi.nayakan@ext.chargepoint.com <jyothi.nayakan@ext.chargepoint.com>

Hi Lizzie,

I have researched the answers below for you. I will need to check with the invoicing team to answer your last two questions. Please provide some time.

Kindly review these and let me know if you need any further clarification

- What does Flex Billing cover?

Flex Billing is a system that provides access to the feature for station owners to set pricing at individual charging stations while ChargePoint collects, processes, and then forwards payments from drivers directly to station owners.

- How is the difference between the monthly revenue and monthly remittance determined?

The monthly revenue is the total revenue generated from the stations, and the monthly remittance is the revenue remitted to your bank account after deducting the service fee.

Customers (Station owners) have 10% of their revenue withheld to pay for flex billing to cover the costs of transactions that Visa/MC/Amex etc. charge to process their cards.

Station owners who have no pricing on their stations, and customers of multi-family home sites, don't pay additional fees outside of their cloud plan. Multi-family home customers receive the full revenue from their transactions.

- How is Flex Billing different from the Cloud Plan?

Flex Billing is a system that provides access to the feature for station owners to set pricing at individual charging stations, whereas the Cloud Plan is essential for staying connected to the ChargePoint network so that the charging station can function optimally. Without the cloud plan station will not generate revenue for your company.

- What does the Cloud Plan cover?

The Cloud Plan is essential for staying connected to the ChargePoint network so that the charging

station can function optimally. It is recommended to ensure scalability, remote monitoring, data analytics, and driver app visibility. Without the cloud plan, it will be free to use for anyone with an RFID-enabled card. Without the Cloud Plan, the station will work; however, it will be free to use for anyone with an RFID-enabled card. Meaning it will not generate revenue for your company.

- What does the warranty include?

The Assure Plan is here to help keep your charging stations in top shape! This is important for smooth operation, safety, and extending the life of your equipment. With this plan, you'll enjoy 100% coverage of labor and 100% coverage of parts costs.

- Our warranty ends on 10/23/25, and we received a renewal quote. Can we renew at a later date?

Yes, you may renew it later, but you may lose the warranty features.

- Is 10/23/25 the only time we can purchase a warranty?

You may renew it later, but you may lose the warranty features.

- Warranties are of two types:

- *Parts-only warranty covers only the parts replacement and the customer has to pay for the labor charges.*
- *Assure warranty covers both parts and labor together.*
- *Note: Standard / Assure warranty does not cover vandalism / physical damage to the stations. In that case, the customer has to bear the cost for the part and labor*

-

- Are there other companies that sell the warranty? Yes, we have no specific details apart from ChargePoint.

- How many times have we used our warranty in the past two years?

Checking with the arenewal invoicing team.

-

What was the cost for our repairs, replacements, and technician visits that were covered by the warranty?

Checking with the arenewal invoicing team.

Thank you for choosing ChargePoint.

Note: To escalate the case, please email to SupportEscalations@chargepoint.com.

Shop Spare Parts now - <https://store.chargepoint.com/spare-parts>

Access Genuine ChargePoint Parts

Essential Accessories for Your Station

?

Regards,

B Karthika Raj

ChargePoint Support Liaison Team

ChargePoint | www.chargepoint.com

MINUTES

OMS ORGANIZATION COMMITTEE

REGULAR MEETING

Tuesday, September 9, 2025, 2:00 p.m.

City Hall; 301 W. Main Street



Owosso Main Street's mission is to foster an active and thriving downtown that is the heart of our community by supporting historic preservation and promoting redevelopment, drawing both local residents and visitors to our city.

Called to order at 2:00 p.m.

Present: J. Moore and J. Adams

Absent: J. Ardelean and K. Parzych

Staff: L. Fredrick

Volunteer Recruitment Event Recap

Committee discussed the September 6th volunteer sign-up event held at Foster Coffee Company and whether to host a single event instead of two for 2026.

Adams suggested scheduling volunteer recruitment for late September in preparation for the early fall cleanup event.

Moore noted the benefit of the one-on-one conversations that took place at the Foster Coffee Company event compared to the May sign-up event at opening day of the Downtown Owosso Farmers Market.

OMS FY24-25 Impact Report

Committee selected content for the 2024-2025 Impact Report including the Strategic Plan, Volunteer Spotlight, Streetlight Replacement Project, relaunch of the Revolving Loan & Grant Program, and Oak & Ivory Clothing Co.'s Match on Main grant award.

2025 Volunteer Appreciation Event

Committee discussed plans for the February 2026 Volunteer Appreciation Event.

Adams recommended the committees each nominate volunteers for awards and the Board select the Volunteer of the Year from the committee selections.

Director Updates:

None

Committee Comments:

None

Next Meeting:

Tuesday, October 14th at 2:00 p.m. at City Hall; 301 W. Main Street

MINUTES

*OWOSSO MAIN STREET
PROMOTION COMMITTEE*

REGULAR MEETING

Thursday, September 11, 2025, 8:00 a.m.
City Hall; 301 W. Main Street



Owosso Main Street's mission is to foster an active and thriving downtown that is the heart of our community by supporting historic preservation and promoting redevelopment, drawing both local residents and visitors to our city.

Called to order at 8:00 a.m.

Present: J. Davis, K. Parzych, S. Maginity, and P. Vreibel

Absent: B. Atkins

Staff: L. Fredrick

Downtown Owosso Trick or Treat

Fredrick provided updates on the pumpkin hunt pilot program taking place during trick or treating on October 25th.

Fiscal Year 2024-2025 Impact Report

Fredrick presented past Impact Reports and asked the Committee to consider what programs will be featured in the 2024-2025 Impact Report.

2025-2026 Event Calendar

Committee reviewed the 2025-2026 Event Calendar and discussed additional ways to share the information with the downtown businesses.

Committee scheduled the 2026 Chocolate Walk for Saturday, April 25th and agreed to host the event on the last weekend in April before the Downtown Owosso Farmers Market opens.

Director Updates:

Fredrick updated the Committee on changes to the Glow Owosso road closure, which will not allow parade spectators to park within the parade route due to parade and audience growth.

Committee Comments:

None

Next Meeting:

Thursday, October 9th at 8:00 a.m. at City Hall; 301 W. Main Street

MINUTES

OWOSSO MAIN STREET

DESIGN COMMITTEE

REGULAR MEETING

Thursday September 18, 2025, 8:30 a.m.

City Hall; 301 W. Main Street



Owosso Main Street's mission is to foster an active and thriving downtown that is the heart of our community by supporting historic preservation and promoting redevelopment, drawing both local residents and visitors to our city.

Called to order at 8:30 a.m.

Present: K. Parzych, C. McCallum, and D. Drenovsky

Absent: B. Gilbert, C. Guillen, and J. Ardelean

Staff: L. Fredrick

Seasonal Beautification

Committee finalized plans for the end of season flower and planter removal.

Committee discussed progress of the fall decorations and plans for the transition from fall to winter.

2025 Chocolate Walk Beneficiary Project

Committee agreed to host a week-long survey beginning in October to collect community input on the selection of a public art piece, historical marker, or additional seating as the 2025 Chocolate Walk beneficiary project.

Director Updates:

None

Committee Comments:

None

Next Meeting:

Thursday, October 16th at 8:30 a.m. at City Hall; 301 W. Main Street

MINUTES

*OWOSSO MAIN STREET
ECONOMIC VITALITY COMMITTEE*

REGULAR MEETING

Tuesday, September 16, 2025, 1:00 p.m.
City Hall; 301 W. Main Street



Owosso Main Street's mission is to foster an active and thriving downtown that is the heart of our community by supporting historic preservation and promoting redevelopment, drawing both local residents and visitors to our city.

Called to order at 1:00 p.m.

Present: B. Meyer, D. Howard, and L. Omer

Absent: K. Parzych and R. Teich

Staff: L. Fredrick

Business of the Month Program

Committee presented their nominees for the October Business of the Month.

Revolving Loan & Grant Program

Committee reviewed a \$25,000 grant application from Curwood Place, 344 W. Main Street, for installation of an elevator.

Meyer reminded the Committee that the funding request would utilize the full amount of the program's grant funds for the year.

Howard noted that the application did not meet any of the three fiscal year priorities, which are Downtown Evening & Weekend Activation, Façade Improvements, and Full-Service Dining.

Fredrick requested the Committee's recommendation for funding.

Grant application was not approved with Omer recommending funding and Howard and Meyer not recommending funding.

Committee discussed application feedback for Curwood Place, such as a funding request addressing a fiscal year priority or providing a signed lease for a commercial tenant that aligns with one or more of the fiscal year priorities.

Revolving Loan & Grant Program Main Street Meetup

Fredrick provided updates on the Main Street Meetup scheduled for October 7th.

Howard suggested sharing the Main Street Meetup marketing materials with the Michigan Restaurant & Lodging Association.

Director Updates:

None

Committee Comments:

None

Next Meeting:

Tuesday, October 21st at 1:00 p.m. at City Hall; 301 W. Main Street